Introduction
What is Babtec Qube?
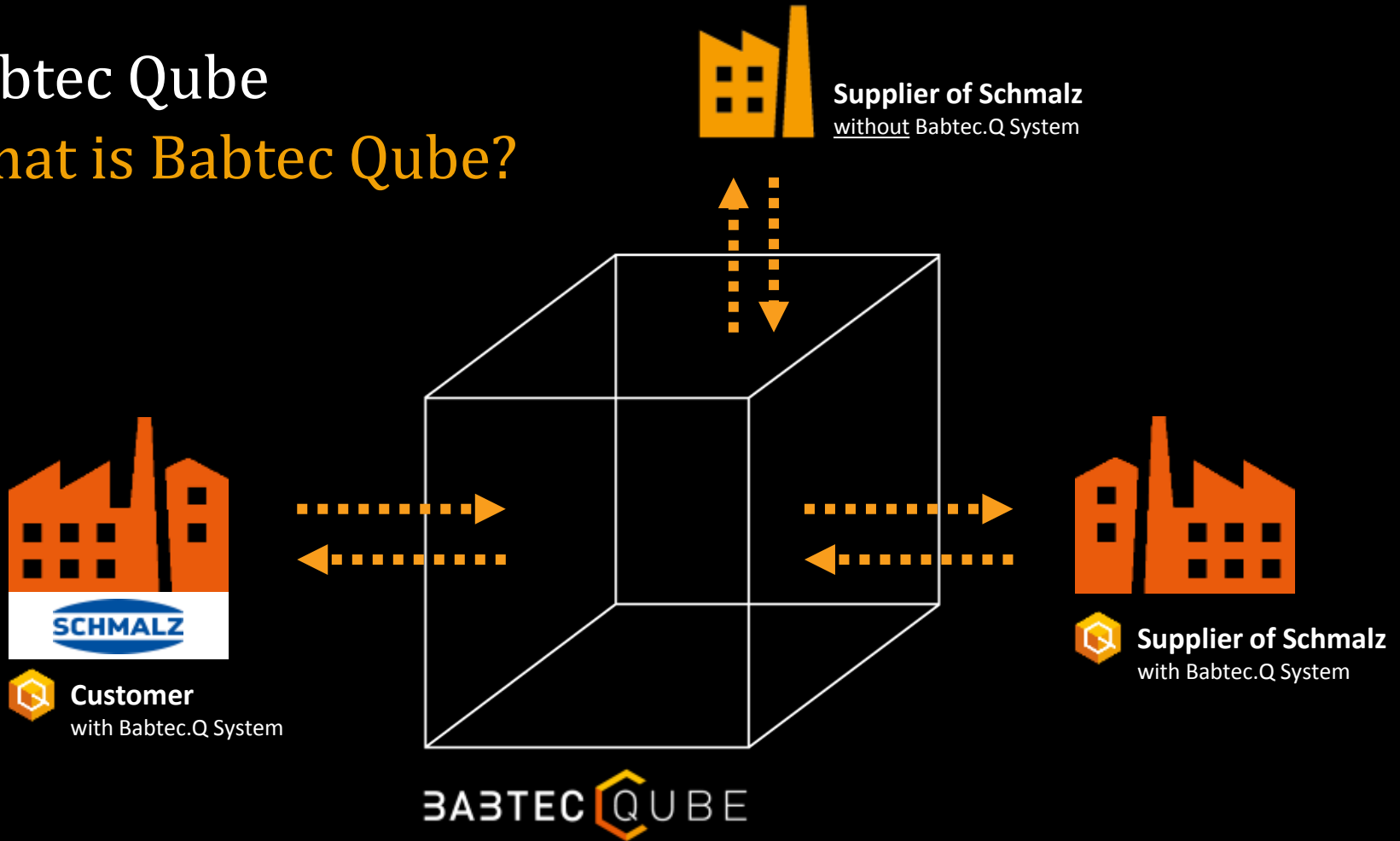
Babtec Informationssysteme GmbH

Babtec Qube
What is Babtec Qube?

- Babtec Qube is the <u>cloud-based platform</u> of the Babtec GmbH to exchange quality data (Complaints and 8D-Reports, Inspection Orders, Supplier Assessments, Actions and Tasks) incl. additional documents between business partners.

- By use of the Qube you process the complaints of your customer Schmalz directly in the browser and report back your results in terms of an 8D-Report.

- The use of the Qube is for you – as a supplier of Schmalz – free of charge.
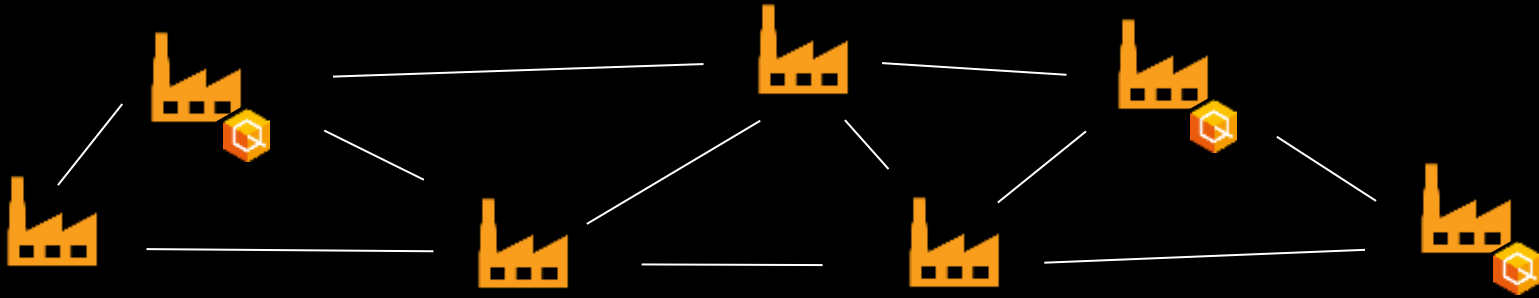
Babtec Qube

What is Babtec Qube?

Supplier of Schmalz
without Babtec.Q System

SCHMALZ
Customer
with Babtec.Q System

Supplier of Schmalz
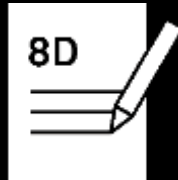with Babtec.Q System

BABTEC QUBE

Babtec Qube
Smart Solutions for Quality Processes

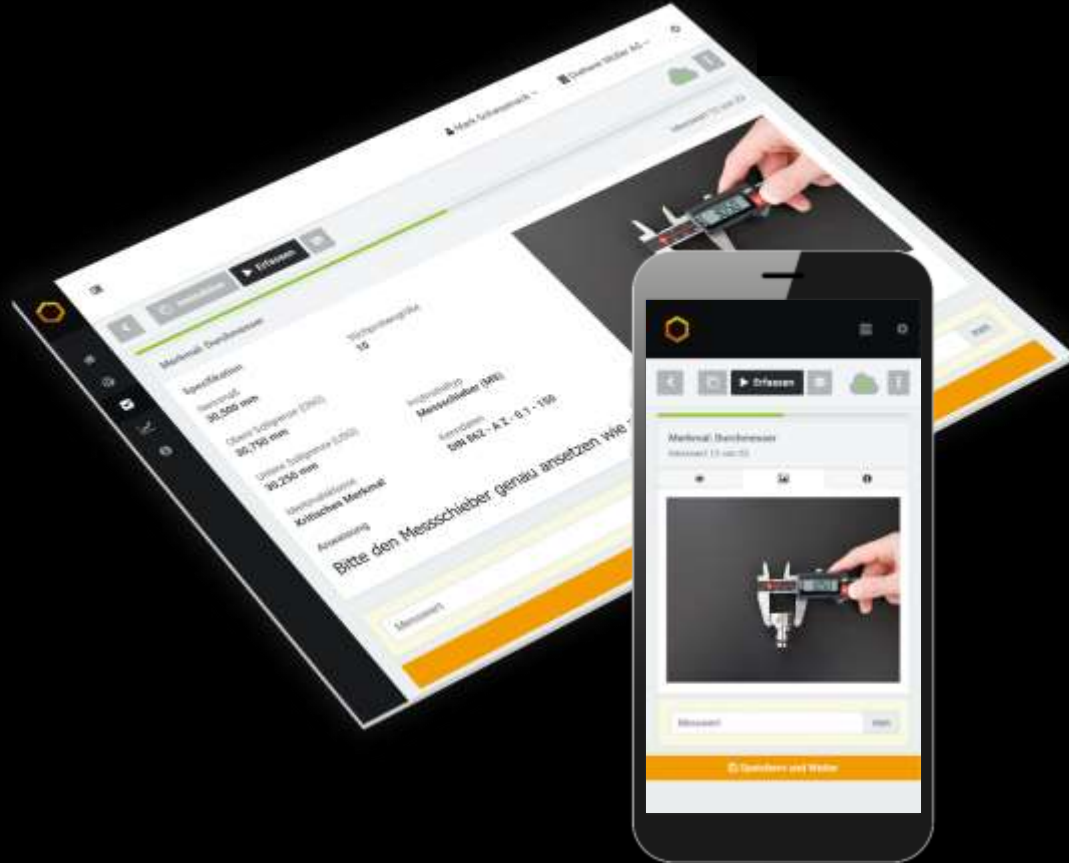Inspection Orders

Complaints

Supplier Assessments

Babtec Qube
Inspection Orders

- Simple and secure transfer
  of inspection orders to suppliers

- Step-by-step guided inspections

- Can also be used in your own Company

- Online and <u>Offline</u> recording possible

Babtec Qube
Complaints and 8D Reports

- Guided and simple processing of complaints - without training effort

- Implementation of the complaint process on the basis of the 8D Method

- Working together on an 8D Process, incl. consistent history
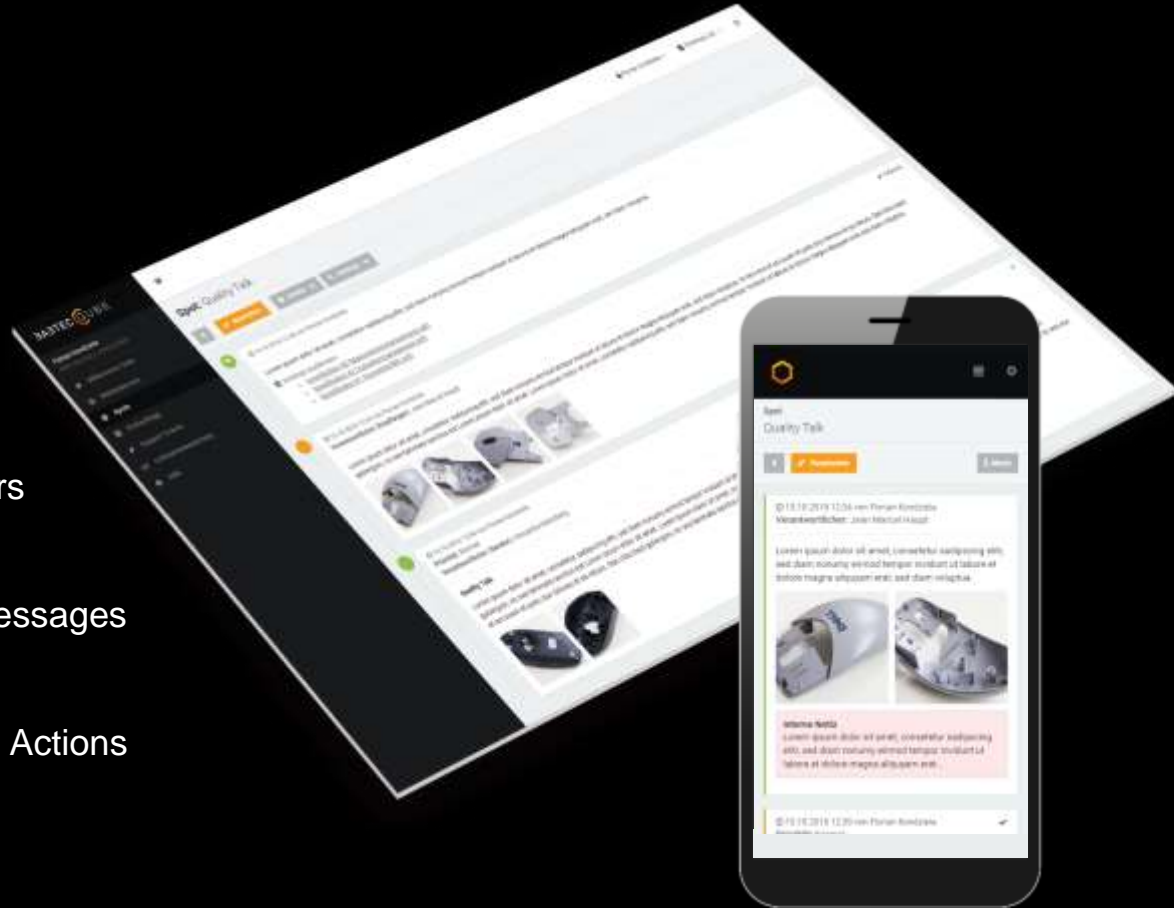
Babtec Qube
Supplier Assessments

- Publication of Supplier Assessments at the push of a button directly from Babtec.Q

- Clear dashboard for suppliers and customers, with current and historical figures

- Feedback and comment functions for consistent and transparent communication

Babtec Qube
NEW: Qube.SPOT

- New cloud service at Qube to
  support general quality processes

- Simple communication –
  internally and with all business partners

- Sharing of images, documents and messages

- Collaborative processing of Tasks and Actions

Babtec Qube
NEW : Qube.SPOT

- Optimized for use on mobile devices

- Access control via user roles

- Email notifications

- Any number of business partners
  can be addressed

**Free of charge for up to 5 Users
per company account**
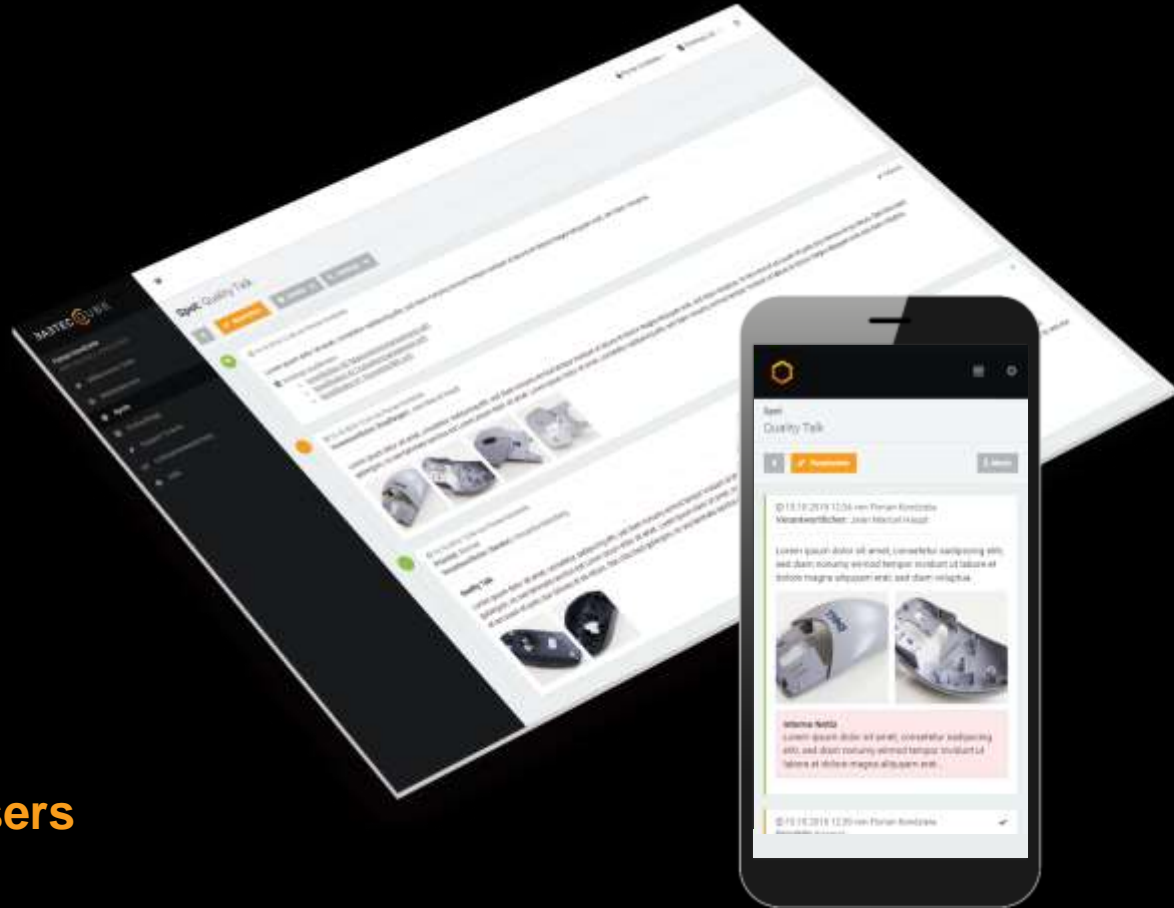
Babtec Qube

Smart Solutions for Quality Processes

Simply networked

Perfectly secured

Working together

Babtec Qube
Simply networked

- The Qube is a service of the Babtec Informationssysteme GmbH
  and immediately available for all participants
  (onetime registration required)

- No downloads or installations needed

- Multi device capability, i.e. completely useable on PC, Mac,
  iOS and Android smartphones and tablets

- Mobile devices: Direct access to the camera
  or photos and files to add them to a process
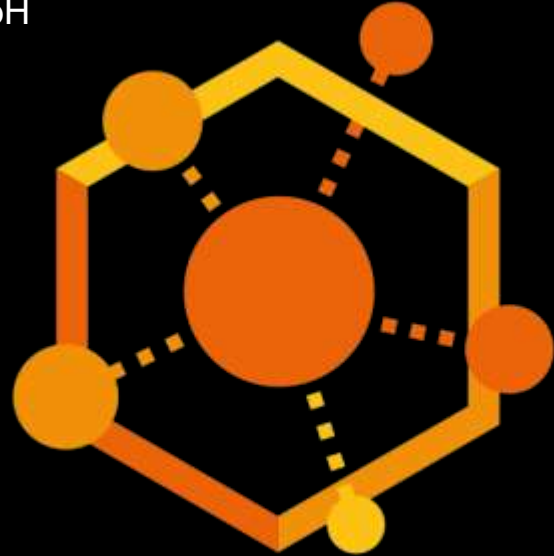
Babtec Qube
Working together

- Working together on the same complaint process

- Share facts, results and decisions with a single click

- Both sides always have access to the current status of the complaint process

- High transparency due to clear status

- Email notifications

- The exchange of complaints and 8D Reports takes place on the basis of QDX, a VDA standard for the exchange

Babtec Qube
Perfectly secured

- Data protection standards in accordance with the european law

- Microsoft hosting and authentication technologies

- Data transfer with TLS/SSL encryption

- Data storage in western europe

- Digital handshakes between business partners

- All inputs are made in a private, protected room

- Participants decide which data to share

Registration at Babtec Qube

Babtec would like to support you with your registration best possible!

On the following pages we have documented step by step,

how you register at Babtec Qube.

First Steps

Babtec Qube Registration

- Visit this website:

  www.babtecqube.com

- Click on:

  Register now

Important Hints
First, you register as a user in your role
as administrator for your company.

As administrator you later create the company account
for your company in the Qube.
Via the company account the exchange of complaints
between Schmalz and you takes place.

The authentication at the Qube ALWAYS happens
with your personal user account.

First Steps
Babtec Qube Registration

- Enter the following <u>personal</u> data:

  → **Salutation, Given Name, Surname, Email**

  → Choose your **Language**

- The fields „**User Account**" and „**Display Name**"
  are filled automatically but can be changed
  if required.

What is the User Account?
With the User Account you can log in to the Qube later!

What is the display name?
This name is displayed in the Qube for your user.

Babtec Qube Registrierung

Um sich mit einem bestehenden Microsoft Geschäftskonto (z.B. Office 365) im Babtec Qube zu registrieren, klicken Sie hier.

Anrede
◉ Herr   ○ Frau

Vorname
Florian

Nachname
Kondziela

E-Mail
florian.kondziela@babtec.de ✓

Sprache
Deutsch

Benutzerkonto ⓘ
florian_kondziela_? ✓

Anzeigename ⓘ
Florian Kondziela ✓

SSL Verschlüsselt

Ihre Daten werden durch eine 256bit SSL Verschlüsselung geschützt.

Hilfe
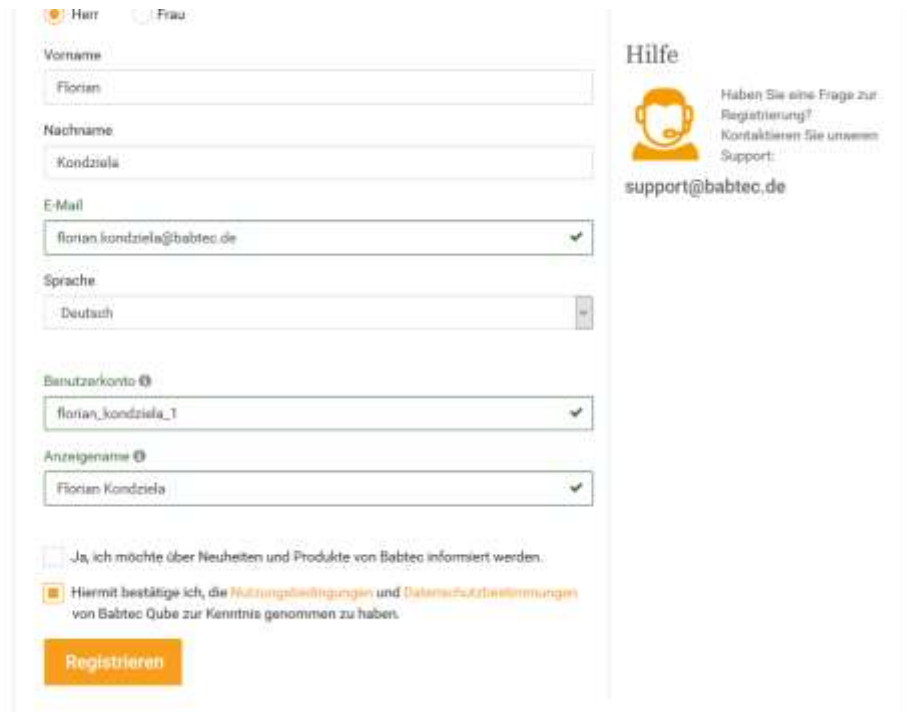
Haben Sie eine Frage zur Registrierung? Kontaktieren Sie unseren Support:

support@babtec.de

First Steps
Babtec Qube Registration

- Confirm the **Terms of Use** and the **Privacy Statement**.

- Click on [Register]

- Now, check your emails!
  You receive an email to finally confirm your registration.

First Steps
Babtec Qube Registration

- Your confirmation email contains your requested

  User Account (your_name@babtecqube.com)

  together with a temporary password.

- Click on Confirm

  OR

  directly visit the website https://app.babtecqube.com

Attention!
The User Account is despite of the „@" NO email address!

First Steps
Babtec Qube Registration

- Sign up with your **User Account** and the **temporary password** for the first time.

- You are requested to replace your temporary password with an **own password**.

- Click on [Change Password and log in]
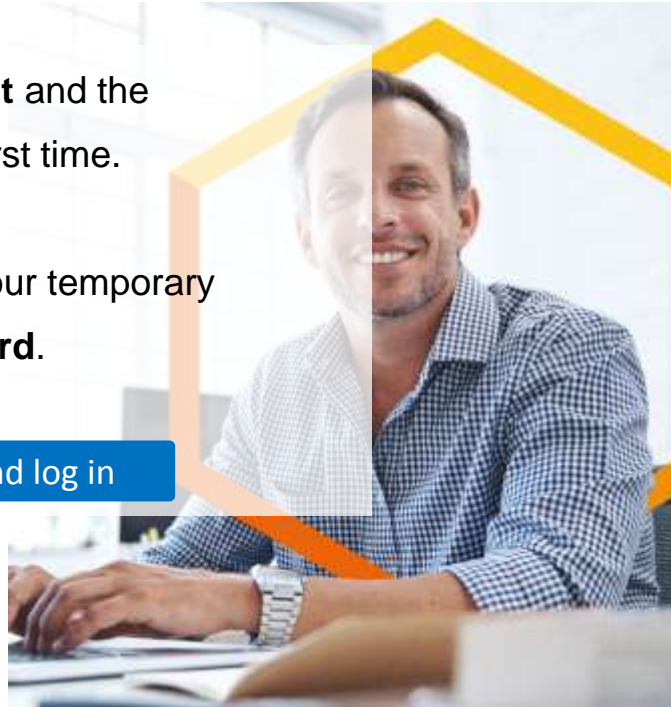
First Steps

Babtec Qube Registration

- After successful confirmation you are directly redirected to the Babtec Qube. Congratulation! You are now logged in.

- Now, click on **Create Company Account** to create the Company Account for your company in Babtec Qube.
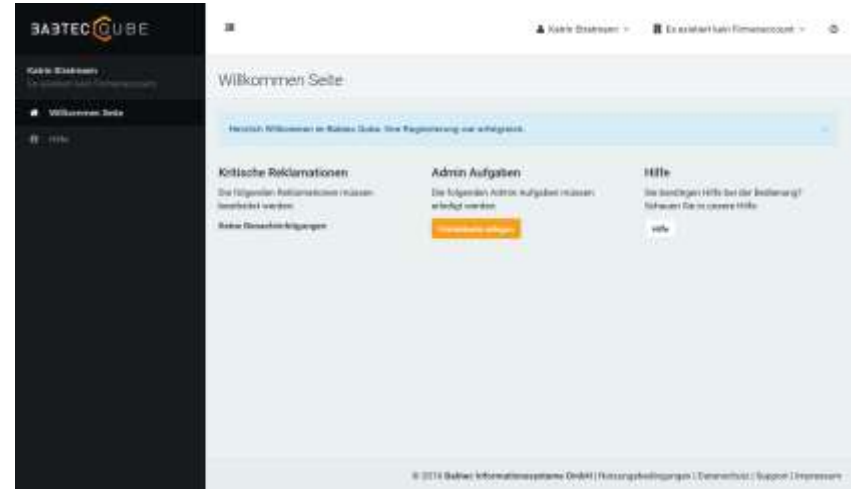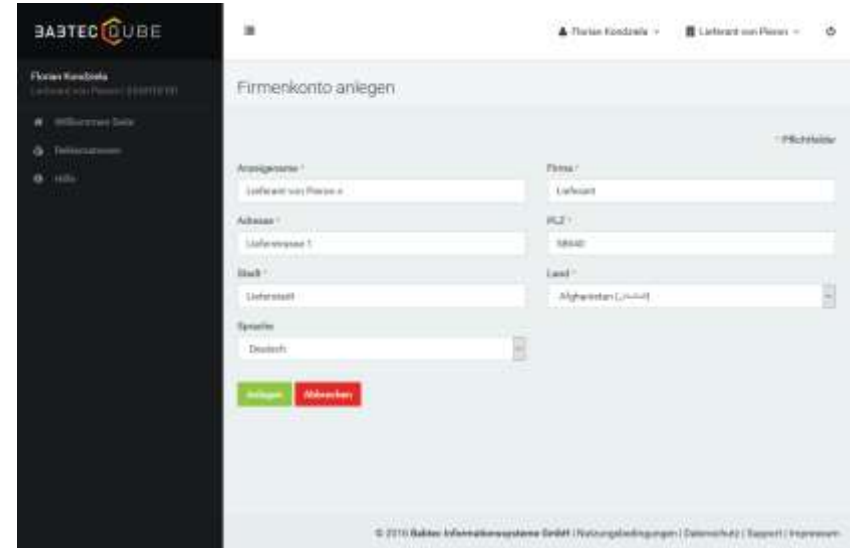
What is the Company Account?
The exchange of complaints or 8D Reports in Babtec Qube takes place between Company Accounts. In the previous step, you signed up as a administrator in the Babtec Qube. As administrator you now create the Company Account for your company via which you will communicate with Schmalz later.

First Steps

Create Company Account

- Enter the following <u>company data</u>:
  - → **Display Name**
  - → **Name, Address, ZIP, City, Country, Language**

- Click on [Create]

What is the Display Name?
Under the Display Name your company is communicating in Babtec Qube.
Your Display Name will be shown to Schmalz as recipient, to whom a complaint was submitted.
Analogous the Display Name of Schmalz is shown to you as originator.

First Steps
Create Company Account

- After the creation of the Company Account, a unique **Company Account ID** for your company is created and displayed.

- Please communicate this Company Account ID to your customer, Schmalz!

- Schmalz requires your Company Account ID to exchange complaints with you.

First Steps

Confirm Schmalz as Customer

- You will be invited now to exchange complaints with Schmalz.

- You will be informed about this via email.

- Confirm the invite at „**Manage Company Account**" in the „**Customer**" tab by clicking on   Confirm

- From now on you can receive complaints from Schmalz and reply with 8D Reports.

Babtec Qube
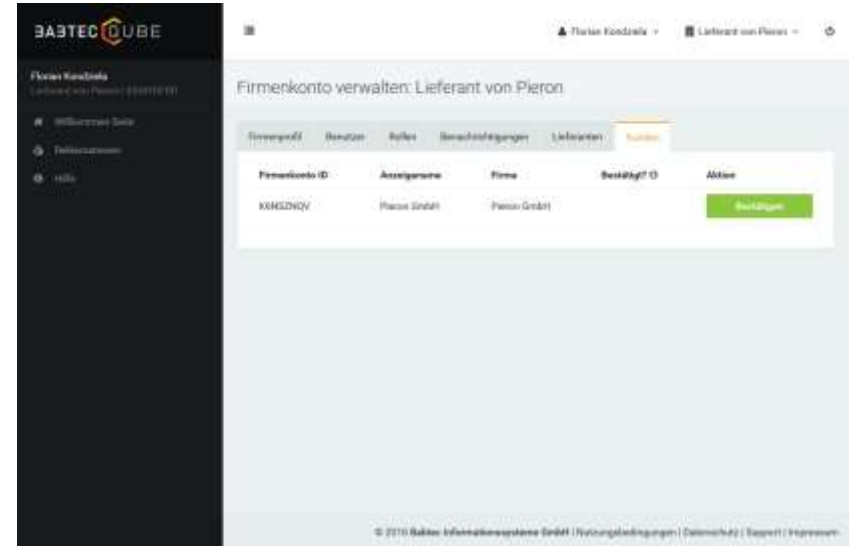
Processing of a Complaint in the Qube

Please take the exact procedure for the processing of complaints from the online help in the Qube. The online help is located in the main menu (on the left) under the entry „Help".

In addition there is a PowerPoint presentation for editing the 8D Report in Qube.